

**PRO-Media Coordinator's Office
Jamia Millia Islamia**

July 13, 2020

Press Release

JMI to organise 'Online Summer School on Job Readiness' to improve employability of students in COVID-19 scenario

The University Placement Cell (UPC), Jamia Millia Islamia(JMI) is organising a week-long "Online Summer School on Job Readiness" from July 16-July 24, 2020 to better prepare students for upcoming job opportunities in the shrinking job market due to COVID-19. The programme will be inaugurated online on 16th July 2020 at 3pm on Google meet.

Mr. Anees Khan, Global Business Head, WIPRO Ltd., United Kingdom(UK) will be the Chief Guest in the inaugural session. He will deliver inaugural address on "Future skills required in changing scenario of the Global Economy". Prof. Najma Akhtar, Vice-Chancellor, JMI will preside over the session.

The Summer school to be organised under the patronage of the Vice Chancellor Prof. Najma Akhtar will surely enhance employability skills of students of the university.

Topics like Self-analysis, Personality Development, Communication & Presentation skills, Group Discussions, Goal setting, Team Work, Resume writing in effective manner, Cracking Interviews etc shall be covered under this programme. The programme will help students to enhance overall employability skills which are much needed in current scenario.

Resource persons will be from corporate organizations and academia. All participants will be given e-certificates after the completion of the programme.

The other speakers of the programme include Mr. Zuhaib T. Khan, CEO, Apeejay Styra & Svrana Group, Mr. Divesh Dhawan, Global CP-Business Lead, Diageo, Mr. Sherfur Rehman, Regional Sourcing Manager- Europe, Middle East & North Africa, Nestle , Mr. Samir Sharma. Head-Marketing, Digital & Offline, Indospirit Group, Ms. Roopa H. Sharma, Dy. Sr. Manager-Employee Counselling, Dubai Electricity & Water Authority (DEWA), Mr. Karan Sakhuja, Sr. Product Manager, Forbes.com, Ms. Ruhi Dhar, Corporate Trainer, Mr. Sanjay Baxla, Ex Sr. VP-HR, DLF Ltd., Ms. Ritika Subhash, Director of Schools, Indian Subcontinent, Mangahigh.com, Mr. Nadeem Hasan, Talent Development Specialist, Dubai, Mr. Rajkamal Gupta, Director-HR, Dalmia Group, Mr. Jamal Shah, Corporate Trainer, Prof. Naushad H. Mullick, Prof. Shahid Akhtar, Prof. Nishat Haider and Prof. Rihan Khan Suri.

JMI is celebrating its 100th year of establishment and has recently entered in the list of top 10 universities of the country announced by MHRD's NIRF. As per the Quacquarelli Symonds (QS) World University Rankings, JMI maintains its position and placed among top 751-800 universities across the globe. UPC of the university since its inception has been consistently striving towards the career enhancement of the students.

Students can join the program by registering on <https://forms.gle/YohU2HspumGr8C6f7>

Ahmad Azeem

PRO-Media Coordinator



University Placement Cell Jamia Millia Islamia



ONLINE SUMMER SCHOOL

On "Job Readiness"

16-24 July | 2020

About the Programme:

University Placement Cell is going to organize a week long "Online Summer School" on "Job Readiness" to prepare students for upcoming job opportunities. This Summer school will enhance employability skills of graduate and Post graduate students of different courses of the university. This programme will help the students to enhance the overall employability skills which are much needed in the current scenario.

"All participants will be given E-certificates after completion of the programme".

For registrations:

<https://forms.gle/YohU2HspumGr8C6f7>

*LIMITED SEATS ONLY



Prof. Najma Akhtar

VICE-CHANCELLOR
JAMIA MILLIA ISLAMIA
CHIEF PATRON

Topics to be covered :

- Self-awareness
- Self-Analysis
- Goal setting
- Resume
- Personality Development
- Communication Skills
- Business Communication
- Presentation Skills
- Group Discussion
- Team-work
- Cracking Interview

For queries:

Dr. Rihan Khan Suri
Professor (TPO)
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University Placement Cell Jamia Millia Islamia



Inaugural Session

Online Summer School on Job Readiness

16th July - 24th July 2020

"FUTURE SKILLS REQUIRED IN CHANGING
SCENARIO OF GLOBAL ECONOMY"

On 16th July 2020 at 2:30 to 4:30 pm

Chief Guest

**Mr. Anees Khan, Global Business Head, DO&P
Wipro Ltd. UK**

**Prof. Najma Akhtar, Vice Chancellor, JMI
Will Preside**



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JAMIA MILLIA ISLAMIA

DR. M.A. ANSARI AUDITORIUM





Online Summer School 2020

on

Job Readiness

16th July to
24th July 2020

Organised by
University Placement Cell
Jamia Millia Islamia



**Prof. Najma Akhtar
Vice Chancellor
Chief Patron**

Introduction

Jamia Millia Islamia (A Central University) is celebrating its 100th year of establishment and its recent entry among Top 10 Universities of the Country. As per the Quacquarelli Symonds (QS) World University Rankings, Jamia maintains its position among top 751-800 universities across the globe. University placement cell of Jamia Millia Islamia since its inception has been consistently striving towards the career enhancement of the students.

University Placement Cell is going to organize a week long Online Summer School on Job Readiness to prepare students for upcoming job opportunities. This Summer school will enhance employability skills of graduate and Post graduate students of different courses of the university. The topics like self-analysis, Personality Development, Communication & Presentation skills, Group Discussions, Goal setting, Team Work, writing resume in effective manner etc shall be covered under this programme. This programme will help the students to enhance the overall employability skills which are much needed in the current scenario.

Resource persons will be from corporate houses and organizations and academia. All participants will be given E-certificates after completion of the programme.

Registration:

Registration is Mandatory. No Charges for Registration.

Registration Link: <https://forms.gle/YohU2HspumGr8C6f7>

Limited Seats. Seats will be offered on First come and First Serve basis.

Final Year students will be preferred.

AGENDA**Part 1**

S.No.	Sessions	Objectives & Learning Outcomes
1	Self-Awareness	<ul style="list-style-type: none">• Understand oneself
2	Self-Analysis	<ul style="list-style-type: none">• SWOT Analysis of self
3	Goal Setting	<ul style="list-style-type: none">• Setting up Goals• Understanding Small-Term & Long-Term Goals• Value of Goals in professional growth
4	Resume	<ul style="list-style-type: none">• Best Resume preparation
		Practice Session/Mock

Part 2

S.No.	Sessions	Objectives & Learning Outcomes
1	Personality Development	<ul style="list-style-type: none">• To groom into a corporate professional• Develop Power Personality
2		Practice Session/Mock

Part 3

S.No.	Sessions	Objectives & Learning Outcomes
1	Communication Skills	<ul style="list-style-type: none">• Enhance skills to communicate professionally• Business Communication-Basics
2	Business Communication	<ul style="list-style-type: none">• To understand various formats and etiquettes of writing e-mails
3	External Communication	<ul style="list-style-type: none">• Basics of Digital Marketing
4		<ul style="list-style-type: none">• Practice Session/Mock

Part 4

S.No.	Sessions	Objectives & Learning Outcomes
1	Presentation Skills	<ul style="list-style-type: none">• Making an effective presentation
2	Group Discussions	Understanding the norms of GDs
3	Team-Work	<ul style="list-style-type: none">• Importance of working in a team• Challenges of working in a team
4		Practice Session/Mock

Part5

S.No.	Sessions	Objectives & Learning Outcomes
1.	Cracking Interview	<ul style="list-style-type: none">• Being ready for the interview• Answering questions appropriately and with confidence
2.	Session	Practice Session/Mock

Prof. (Dr.) Rihan Khan Suri
Professor (TPO)

Prof. Shahid Akhtar
Senior Advisor - UPC

Prof. Nishat Haider
Senior Advisor - UPC